

CITY COUNCIL

February 2, 2026

The February 2, 2026 City Council meeting was called to order at 7:00 p.m. in Council Chambers by Julia Lemire, President. A moment of silence was observed followed by the Pledge of Allegiance to the Flag of the United States of America. City Council members present were Julia Lemire, Scott Moore, Kate Niederkohr, John Walker, Kenneth Wessler, Tom Karcher, and Aaron Korte.

Others present included: Kyle McColly, Mayor; Ben Buckland, Law Director; Brian Hemminger, Daily Chief Union; and Sarah Bennett, Clerk.

The minutes of the January 20, 2026 City Council meeting, having been mailed to each City Council member, were approved as received.

The minutes of the January 20, 2026 Service Committee meeting, having been mailed to each City Council member, were reviewed.

Mayor McColly swore in Mr. Wessler as a newly appointed member of the Records Commission.

At this time Mayor McColly presented his State of the City for 2025.

A motion was made by Mr. Walker, seconded by Mrs. Niederkohr, to place Ordinance No. 52-14 entitled, "AN ORDINANCE AUTHORIZING THE PURCHASE OF A JOHN DEERE 333 P-TIER COMPACT TRACK LOADER AND ACCESSORIES THROUGH THE STATE PURCHASING PROGRAM.", on its second reading by title only. Upon Roll Call, all members voted Yes; the President declared the motion carried. The Clerk read Ordinance No. 52-14 for the second time by title only.

A motion was made by Mr. Moore, seconded by Mrs. Niederkohr, for the adoption of Ordinance No. 52-14. Upon Roll Call, all members voted Yes. The President declared the motion carried and Ordinance No. 52-14 was duly adopted.

A motion was made by Mrs. Niederkohr, seconded by Mr. Korte, to place Ordinance No. 53-14 entitled, "AN ORDINANCE AUTHORIZING THE OHIO DEPARTMENT OF TRANSPORTATION TO INSTALL 3-WAY STOP CONTROLS AT THE US 23/US 30 AND STATE ROUTE 199/NORTH WARPOLE STREET INTERCHANGE RAMP INTERSECTIONS.", on its second reading by title only. Upon Roll Call, all members voted Yes; the President declared the motion carried. The Clerk read Ordinance No. 53-14 for the second time by title only.

A motion was made by Mr. Korte, seconded by Mrs. Niederkohr, for the adoption of Ordinance No. 53-14. Upon Roll Call, all members voted Yes. The President declared the motion carried and Ordinance No. 53-14 was duly adopted.

A motion was made by Mrs. Niederkohr, seconded by Mr. Korte, to place Ordinance No. 54-14 entitled, "AN ORDINANCE AUTHORIZING THE CITY OF UPPER SANDUSKY, OHIO TO ENTER INTO AN AGREEMENT WITH BRANDSTETTER CARROLL, INC. TO PROVIDE ENGINEERING SERVICES FOR THE EAST WYANDOT AVENUE, ODOT SMALL CITIES PROJECT, PHASE 3.", on its first reading by title only. Upon Roll Call, all members voted Yes; the President declared the motion carried. The Clerk read Ordinance No. 54-14 for the first time by title only.

A motion was made by Mr. Karcher, seconded by Mrs. Niederkohr, to place Ordinance No. 55-14 entitled, "AN ORDINANCE AUTHORIZING THE CITY OF UPPER SANDUSKY, OHIO TO ENTER INTO AN AGREEMENT WITH BRANDSTETTER CARROLL, INC. TO PROVIDE ENGINEERING SERVICES FOR THE SANDUSKY RIVER WATERLINE CROSSING, PHASE 1.", on its first reading by title only. Upon Roll Call, all members voted Yes; the President declared the motion carried. The Clerk read Ordinance No. 55-14 for the first time by title only.

A motion was made by Mr. Korte, seconded by Mr. Moore, to place Ordinance No. 56-14 entitled, “AN ORDINANCE TO APPROVE THE PURCHASE OF ULTRAFILTRATION MEMBRANES FOR THE WATER TREATMENT PLANT.”, on its first reading by title only. Upon Roll Call, all members voted Yes; the President declared the motion carried. The Clerk read Ordinance No. 56-14 for the first time by title only.

A motion was made by Mrs. Niederkohr, seconded by Mr. Korte, to place Ordinance No. 57-14 entitled, “AN ORDINANCE TO APPROVE A BID SUBMITTED FOR THE TERTIARY FILTER BUILDING IMPROVEMENTS PROJECT, AND DECLARING THIS ACT AN EMERGENCY.”, on its first reading by title only. Upon Roll Call, all members voted Yes; the President declared the motion carried. The Clerk read Ordinance No. 57-14 for the first time by title only.

A motion was made by Mr. Korte, seconded by Mr. Moore, to suspend the rules of Municipal Charter calling for separate readings on different days. Upon Roll Call, all members voted Yes. The President declared the motion carried.

A motion was made by Mr. Walker, seconded by Mrs. Niederkohr, to place Ordinance No. 57-14 on its second reading by title only. Upon Roll Call, all members voted Yes; the President declared the motion carried. The Clerk read Ordinance No. 57-14 for the second time by title only.

A motion was made by Mr. Moore, seconded by Mrs. Niederkohr, for the adoption of Ordinance No. 57-14. Upon Roll Call, all members voted Yes. The President declared the motion carried and Ordinance No. 57-14 was duly adopted.

Discussion was held regarding retroactive pay for Water Department employee Kevin Burlew as reviewed and approved by the Service Committee at their January 20, 2026 meeting. It was noted that Mr. Burlew was working as an Operator-in-Training during the months of October, November, and December of 2025 in order to obtain his Operator’s I License, and the Operator-in-Training is not a position that can be certified in the labor union so approval by City Council is required to address this retroactive pay. Mr. Buckland will prepare an Ordinance to address this matter.

Discussion was held regarding a recent calamity day which occurred on Monday, January 26, 2026 due to a Level 3 Snow Emergency which restricted non-essential workers from traveling on roadways and the Municipal Building was closed. It was noted that there is no City policy to address compensation for non-essential workers in these situations and direction from City Council was requested as to the method of payment for non-essential City employees. It was also noted that a policy needs to be established to address these situations moving forward. Mr. Buckland indicated that he needs input from City Council as to language to establish a policy for future calamity events.

A motion was made by Mr. Moore, seconded by Mrs. Niederkohr, to pay non-essential employees for Monday, January 26, 2026. Upon Roll Call, all members voted as follows:

Mrs. Lemire	-	Yes
Mr. Moore	-	Yes
Mrs. Niederkohr	-	Yes
Mr. Walker	-	Yes
Mr. Wessler	-	Yes
Mr. Karcher	-	Yes
Mr. Korte	-	Abstain

The President declared the motion carried by a 6-0-1 vote.

Mr. Walker inquired as to what the City’s budget is for streets and alleys in 2026. Mr. Walker also suggested a pay increase be considered for the Mayor’s position and a salary study be considered. It was noted that any pay increase in the Mayor’s salary cannot take effect until the next term for the Mayor begins. Mr. Walker also expressed concern for expenses with the upcoming projects and purchases.

Mayor McColly updated City Council members regarding a meeting he recently attended at the Ohio Department of Transportation (ODOT) office in Lima, Ohio regarding the US 23/US 30 and State Route 199/North Warpole Street interchange ramp intersections. Mayor McColly indicated that a turn lane was discussed and in the future he would like to see a roundabout constructed. Mayor McColly indicated that ODOT has agreed to partner with the City on improvements to this intersection and to apply for safety grants for these improvements.

Mayor McColly also reported that he along with Mrs. Lemire and Mrs. Niederkohr met with two engineering firms last week to discuss alternatives and options for a new community pool.

It was noted that Ms. Roxy Karg’s term on the Civil Service Commission expires on March 1, 2026 and this is a partisan appointment by City Council.

It was agreed that since the next regularly scheduled City Council meeting falls on Presidents Day, Monday, February 16, 2026, that the meeting will be held on Tuesday, February 17, 2026.

There being no further business, the President declared the meeting adjourned.

Sarah J. Bennett, Clerk

Julia Lemire, President